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| **电子发票报销说明** | | | |
| **发票号码** | **发票日期** | **发票金额** | **发票取得地** |
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| **以上电子发票，承诺只报销一次，特此说明！  经办人签字:  部门领导签字：  年 月 日** | | | |
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